

**Hutt Central School Board of Trustees Meeting**  
**2 August 2023 7pm**

*Present:* Michael Gendall (MG), Tania Jorgenson (TJ), Greg Taylor (GT), Matt Durney (MD), Jo Bate (JB), Renee Fauval (RF), Rakesh Magan (RM)

Also in attendance: Andrea Rogers (AR) and Chrissy Laiman (CL)

*Apologies:* none

Meeting started 7.02pm

Karakia  
Whakatauki

### **Strategic Decisions**

**RTLB Lead School** - decision to continue as Lead School  
MOE need to get the message that HCS has a finite time of leading this Cluster.  
In the midst of dealing with surplus staffing, doesn't feel like the right time pass this on.  
Action: MG to go back to Jill to request to MOE to transition another school in as a new Lead School during 2024. Official handover at end of financial year.

**Health and PE Consultation** - process of consultation  
Legal requirement to consult with community.  
MG presented proposed process.  
MG moved to accept process. MD seconded.

### **Strategic Discussion**

**Curriculum** - Schoolwide Mid-year Achievement  
MG presented and spoke to data. Reading programme in the Junior school is foundational and balanced reading. Some concern around reading achievement of older and Maori and Pasifika ākonga.  
Action: MG to have a closer look at data for Pasifika ākonga (individuals) with the Literacy and SL teams. Looking at what supports do we need to put around these ākonga to support them.

**Charter** - Annual Plan Update  
Taken as read.  
Discussion around how this information might feed into future Strategic Plan.  
TJ requested waiata, kupu, etc be shared with community in newsletters. MG to action what he can, being mindful of legalities.

### **Shared Vision** - 1st iteration

Commendation from the Board that the essence of the community's input had been well captured in the 1st iteration. ACTION: JB to feed this back to other "wordsmiths".

Whakautauki to capture essence still required.

MG shared Draft Goals for 2024-2026.

Action: MG to share Draft Goals for 2024-2026 via email.

### **Finance** - June Update

Taken as read.

MG spoke about provisions for staff banking.

### **Policy Review** - Policies for review Term 3

Taken as read - Learning Support Policy; Inclusive Education Policy; Maori Educational Success Policy

### **New policy** - Before- and After-School Supervision

Action: MG to change re kids needing to be off-site or being supervised by their own parents/caregivers from 3.15pm.

TJ recommended including detail about who is responsible for children after-school.

Action: TJ to inquire with NZSTA about the school's legal responsibility for children outside of school hours, e.g., walking home, playing in the grounds after 3pm. This may impact on wording of policy.

Action: MG to include "nudge" in newsletter.

### **Hautu** - Review of progress

Hautu action plan taken as read.

Board very happy with Hangi.

Recommendation for BOT members to learn their pepeha/mihi. Possible template provided but individuals welcome to structure in their own way.

Action: All BOT members to prep pepeha/mihi before next meeting.

RF tabled printed Waharoa examples from other schools.

Waharoa subcommittee to meet and work with Whanau group later in the year.

### **Kids Online Presentation** - oral review/ follow-up for our community

Action: MG to share PDFs from OurKidsOnline with Board then decide whether to/how to share wider with the community. In next newsletter MG will share key messages from OurKidsOnline + info about FamilyZone filters.

Have received emails of thanks from the community. Got some koha from community to help cover costs.

**Health and PE Consultation** - share potential consultation documentation linked with process

MG to take in edits - remove reference to covid, change date, "current" policy

Discussion around the content of the survey. Questioning the scope of what should be covered in the survey. GT suggested we could redraft the statement before sharing with community.

Action: Review dates in process.

Suggested process to move forward:

Subcommittee to draft a new statement.

SLT drafts a programme.

Statement to be shared with community for consultation. A link to programme will be provided.

### **Minutes from previous meeting**

Approved.

### **Matters arising**

None.

### **Principal's Report**

Taken as read.

TJ: We have not had a reply from our letter to MOE regarding the delay on fencing and our concerns around health and safety.

### **Bills for Payment**

Taken as read.

### **Chariperson's Report**

Thank you to all who contributed to the Hangi. Thank you to the Whanau Group for their input into this.

Thursday 20th August RF and TJ took a group of kids to FIFA opening.

21st Aug RF and TJ and MG went to pouwhiri for Steph Campbell at Upper Hutt Primary.

### **Inwards and Outwards Correspondence**

Taken as read

### **Other Reports**

Our Annual Plan is not on the website - there has been a holdup with BDO.

RTLB accounts still being finalised.

Meeting finished 8.54pm.

Next meeting Wednesday 6th September 2023, 7pm

Signed:  Date: 6/9/23