

Hutt Central School Board of Trustees Meeting

Wednesday 8th December 2021, 7:00pm

Present: Michael Gendall (MG), Matt Durney (MD), Adam Burgess (AB),
Nigel Elder (NE), Richard Jackson (RJ), Renee Fauvel (RF),
Danny Hughes (DH), Carla Wellington (CW) via zoom

Apologies:

MG shared Whakatau

Strategic Decisions:

Teacher Only Days 2022

14th March date corrected and year also to be updated.

• Friday 4 March • Thursday 14 April • Friday 3 June • Friday 8 July

MG Moved Approval, MD Seconded. Agreed

Action: MG to notify via newsletter

Health and PE Programme

MG spoke about his work on updated programme

- Changes around vocab for gender

RJ addressed the need for teachers to be comfortable answering questions.

Discussion around - Age Appropriate, Procedures and Parents understanding of curriculum.

Teachers to work with students, let them and curiosity drive, don't force topics.

Syndicate leaders to work with teachers

MG Moved Acceptance, DH Seconded

Concurrence Payment

The concurrence payment of \$9,269 Per Annum is available to be paid to Michael as Lead Principal of Cluster 29, Te Awakairangi RTLB Service. This is in recognition of the workload and support that Michael is providing to the RTLB Service, staff and leadership.

Note:

Any concurrence sought and received for a period longer than twelve months will be subject to an annual review by the Board as to whether the circumstances still justify the payment being continued for a further period of twelve months (or that the payment be reduced or discontinued). The review will be carried out within the year to avoid retrospective decisions

Authority is delegated to the Chair to make an application for concurrence

The Board accepts the liability for the additional payment and has the financial capacity to make the payment without detriment to its other activities

The Board intends to make the additional payment or benefit from Board funds for Board of Trustee business (rather than from Board of proprietor or trust funds).

AB Moved Approval, MD Seconded. Agreed payment

Strategic Discussion:

Annual Plan

Unit holders - taken as read

Specialist Learning Reports

MG provided assurance on ESOL Auditing

MG spoke on progress of both ESOL and Reading Recovery programmes

Letter to thank both teachers from BOT

MG updated BOT re: Literacy focus

Charter and Annual Plan - Draft

2 focuses - Wellbeing and Literacy

"Side Hustle" - Te Ao Maori/Aotearoa NZ histories

MG acknowledged staff work on Annual Plan

MG acknowledged Whanau group work on Annual Plan

Curriculum

MG spoke on Target Data

Finance

RJ met with MG to work through 2022 Budget

- Accounts have been reviewed

To return first meeting in 2022

Policy Review

Maori Educational Success - no issues

Harassment - no issues

BOT Calendar 2022

Governance - no issues

Privacy

Publishing of Students full names in Newsletter -

MG to seek guidance from MOE

CW to seek guidance from NZSTA (cc MD)

Continue with current settings in meantime

Hautu

Representation -

To review Maori Representation on BOT before evaluation

Minutes of Previous Meeting

Taken as read and correct

Matters Arising

- No employment issues from school and RTLB re: vaccine mandate
- Level 2 to end of year then Covid-19 Protection Framework in effect
- End of Year events to go ahead as level 2 event

Principals Report

- MG spoke on firesides and process
- Attestations and Standards
- Steph Campbell spoke on her role as Acting Principal in Term 1
- Inductions
- Celebration of completion of Provisionally Certified Teachers
- Tree (notable) - still following up - comms follow up

Bills for Payment

Nothing of note

Chairperson's Report

Verbal report given by MD

Inwards and Outwards Correspondence

Resignation - RTLB

Resignation - Sarah Burton, going to Raroa Intermediate

MG Accepted on behalf of Board and acknowledged work of both

Other Reports

- Payroll gifting. Potential to use for targeted funding - RJ to look into
 - MG thanks Board for support of Steph Campbell and Martin Hodge in Term 1
 - MG will attend Mental Health and Wellbeing in Schools Conference 7th-8th March 2022.
- Board Approved

Meeting Closed with Karakia: 8:57pm

Next Meeting: Wednesday 16th February 2022

Confirmed



Date.....

17/2/22