

Hutt Central School Board of Trustees Meeting
15 February 2023, 7:00pm

Present: Matt Durney (MD), Renee Fauvel (RF), Tania Jorgensen (TJ), Rakesh Magan (RM), Greg Taylor (GT), Michael Gendall (MG), Jo Bate (JB).
In attendance: Steph Campbell (SC), Andrea Rogers (AR)

No apologies

MG open meeting - Whakatau

GT nominate RF as Presiding member.

RF nominated GT as Deputy Presiding member. Both accept

Secretary nomination: No nominations. MG action to investigate options for secretary, Board members continue to take minutes - rotation.

Strategic Decisions

The Board delegate the day to day running of the school to MG - MD move. GT 2n'd

Annual Plan MG move to approve RTLB budget. GT second

Principal Professional Growth Cycle - Board approved the process and organisation for PGC, 2023.

Strategic Discussion

Curriculum

MG talked through Curriculum results for 2022.

TJ asked about Better Start Literacy Approach (BSLA), AR, SC and MG talked to BSLA reading programme

Charter - Strategic and Annual Plan

MG talked to the Strategic Plan

MG to tidy up a some errors and make simpler in the papers.

GT asked if considered involving family/Whanau in literacy/ MG and JB respond - school developing own practice and planning for BSLA whanau evening in Term 1.

GT: asked if Pacifica should be target group. MG: will be considered as priority learners in core curriculum areas and these targets will come out when looking at measurables.

MG talked to syndicate focus areas.

MG: Board needs to set a 3 year strategic plan for 2024-6 with annual implementation plan. We will look at this as part of our Board mahi in Term 2.

MG moved we approve the Charter - Strategic and Annual plan GT second

Earthquake 7:28
7:42 back

Budget

MG update that we will get extra salary support grants which will update income in this code to 55K from 40K.

MOE reliever reimbursements washup form 2022 has benefitted our teacher relief funds and given us additional 9K

Deficit now \$790

Donations from whanau are used to cover expenditure related to teaching resources.

MD asked about inflation. MG has considered and will monitor throughout the year.

MD moved and JB second

Policy review

OIA: no comment

Privacy: GT suggest teachers are reminded

Attendance: GT ask what our targets are? MG: 80% is when whanau are contacted (we monitor individual student attendance when it gets below 85%)

GT: question 90% per policy, understood its aspirational

Enrolment: TJ asked about funding for physical needs. MG talked to dealing with Ministry for funding

Property Update

MG talked to proposals for new front fencing and hall access

TJ asked about hall hireage. MG updated that we budget for \$25K income, it is booked regularly with few spaces.

MG talked to cooling solutions for Hall conditioning MG to talk to property manager for solutions

MG talked to ideas to make outdoor learning spaces more usable, new turf, concrete pad... welcoming area.

Fundraisers working to raise funds to turf the court

RM, asked around maintenance of turf.

Board calendar

Note correction to dates in Feb and September

Minutes

Add JB remove AB

Add note to concurrence payment
Correct TG to GT
Correct RM name

Matters arising

RF to email thanks fundraisers and Breakfast club
Board ok with updates to dog on grounds policy.

Principals report

MG gave verbal update on Springboard
Error under property - cannot use the property funds to cover the leak in roof. To monitor.
TJ asked about Focus areas. MG updated
MG gave general update on start of year.
SC/MG update on new staff

MG acknowledge staff and community filling in for some staff illnesses

MG talked about procedures for paid union meetings. MG to look after the remaining children.

MG updated on WIFI password needing to be changed
Board Discussion on covering for Craig. Option to go to community to support if required.

Chair report

Exit interviews to be presented at next meeting

Inwards and outwards correspondence

MG tabled update from fundraisers.
Tabled fundraisers minutes
Tabled checklist of school property due to state of emergency

Other reports

BOT agreed not to set up school email address.

Close with karakia

MG closed meeting 8:59pm

Signed: 