

Hutt Central School Board of Trustees Meeting

Wednesday 18th May 2022, 7:03pm

Present: Michael Gendall (MG) Principal, Matt Durney (MD) Chair, Adam Burgess (AB), Nigel Elder (NE), Renee Fauvel (RF), Danny Hughes (DH), Richard Jackson (RJ) Carla Wellington (CW)
AB and CW present via Zoom

Apologies:

Meeting opened with Whakatau

Strategic Decisions

BOT Election Date

September 7th date for elections set - moved MG, seconded CW. Followup in July Meeting, selecting returning officer - Jo Nash.

Cyclical Maintenance

QPG Programme presented and talked through by MG. Discussed.
MG moved approval of QPG recommended painting programme as the HCS Cyclical Maintenance programme. Seconded MD, passed.

Nigel joined meeting 7:07PM

Strategic Discussion

RTLB Strategic Plan

Presented, thanks to Steph Campbell for her work.
MG moved approval on behalf of Lorraine, NE seconded.

Strategic Plan

AB spoke to Wellbeing - Survey information from Staff and Students
MG spoke to update on three broad focus areas and plans for Matariki.
Change wording around Te Ao Maori focus.

Curriculum

Looking at Data - MG spoke term 1 data summary. Gap visible in Year ½ students but this is a known pattern as kids are developing skills for learning. Some room for improvement in year 5 and 6 and this is part of our school targets and literacy focus. Maths data improving YOY in 2022. Writing data shows less below and more at the 'at' stage and reading is showing a need for a focus.
DH asked if there was a link to COVID in achievement - likely a variable but hard to be certain.

There is a jump in year 2 / 3 - applying skills versus time building skills.

MG, AB spoke to readiness for intermediate and skills being built and how these are developed through the school. 80% of our students go to Hutt Intermediate - can we build a dialogue with them around needs?

Finance

RJ spoke to the finance report. Most things look in order. Keeping an eye on staff banking in relation to expenses with COVID. .18 allocation leftover if we have no relievers.

In Committee - 7:36PM

Out of Committee - 7:42PM

Policy Review

Clarified Medication Policy - will revisit asthma and inhaler procedures.
Illness procedure - secondary to COVID-19 procedure.

Personnel

Staff Survey- discussed timing, purpose and inputs. Considering yearly setup. Adam, Matt, Richard, Michael to work on Survey purpose, framing and questions - questions to board before they go out. Matt and Richard to review survey data and present a summary to board in Term 3.

Hautu Evaluation

Kakau focus for 2022 - Accountability. RF and MG to meet and discuss before the next meeting, RF will share with Whanau Group.

Minutes of Previous Meeting

AB thanked the board from staff for their end of term contribution.

Matters Arising

Discussed power accounts.

Principal's Report

MG thanked the board and the staff of the school for their support in term one.

MG thanked Steph Campbell for her support and skill in running the school and keeping it open.

MG spoke to his report for the board.

Roll is within usual bounds for this part of the year

COVID and Masks - Staff decision, board will mostly go with staff decisions on masks and covid safety.

Air Cleaners and Purification - MG will contact the Ministry for information on further rollout or will consider purchasing, DH to assist.

Bills for Payment

Taken as Read

Chair's Report

Incoming/Outgoing Correspondence

Governance Workshops - promote in lead up to elections a possibility.

Meeting closed with Karakia - 8:45PM

Next Meeting: Wednesday 22nd June 2022

Confirmed  Date 22/6/22