

Hutt Central School Board of Trustee Meeting minutes 21 February 2024, start 7:00pm

Present: Michael Gendall (MG), Renee Fauvell (RF), Matt Durney (MD), Greg Taylor (GT), Tania Jorgensen (TJ), Jo Bate (JB), Rakesh Makan (RM).

Apologies: none

In attendance: Chrissy Laiman (CL) and Andrea Rogers (AR)

Opened with a karakia

Appointment of officers: Chair – MD, Deputy TJ, Secretary – informal. TJ to contact NZSTA to discuss options.

Strategic Decisions

1. Annual plan

Distributed before taken as read. TJ suggested amendments. Move that this be accepted with minor amendments as discussed. GT and seconded by RM.

2. Budget

Approval for the budget. Board raised questions, discussed and MG to make amendments. Have a deficit but ok with that. Moved to pass TJ seconded MD.

3. RTLB annual plan

Discussed annual plan. Can see it working practically, work streams. Reflects how it looks. Ask for termly updates to be provided. Approved by JB seconded by RM.

4. RTLB budget

Discussed some queries with the budget. Increase in mileage rate. Approved MC seconded RF

5. Fundraising. Approve at the moment, consider a half year top up. Talk to fundraisers.

General mileage discussion

Discussion around management of mileage. Be aware of for our staff and used as appropriate.

In Committee discussion 7:25 – 8:15

Grants

Approvals must be made each time.

Approval by exception, to grant amounts the Grass Roots monthly \$1000. Agreed.

Curriculum

- Writing is a weakness. Monthly monitor, milestones for those who need them
- HCS writing levels
- Junior and senior syndicate leads – look at deeper, language choices for audiences eg.
- Last term for support by Massey.
- Look at kids who are not succeeding well and consider how we can work for that.

Annual plan

Taken as read.

Camp

Refer to Chrissy's report. Brief discussion. All going to plan, ready for Tuesday next week. .

Discussion about camp and year 4 EOTC experience.

Finance

Report update. Taken as read.

Policies

Discussed the polices. Review schedule 2024, cellphones and other personal digital devices, te Tiriti o Waitangi, Board responsibility, documentation and self-review policy,

Amendments made, MG to make changes to digital. Circulate the digital advice policy in the notices.

Kelly club

Report good to see. Termly report appreciated.

Previous minutes

No changes

Principals report

Taken as read.

More families than expected arrived at our school, not only new entrants.

Conflict noted for MD with LD working.

Health and safety – MD update injury list

Chairperson report

Note celebration of Marie's life.

Suggest fundraiser during the year. Acknowledge the teachers and community who supported them by collecting their children.

Bills for payment

Taken as read

Other reports

Note passing of Otis Hill, a previous student of our school.

