

## Hutt Central School Board of Trustees Meeting

Wednesday 22nd June 2022, 7:02pm

**Present:** Michael Gendall (MG) Principal, Matt Durney (MD) Chair, Adam Burgess (AB), Nigel Elder (NE), Renee Fauvel (RF), Danny Hughes (DH), Richard Jackson (RJ) Carla Wellington (CW)

### **Apologies:**

**Speaking:** Rebecca Scannell, Tania Jorgensen, Andrea Palmer, Greg Taylor

**MG opened with Whakatau** - Let each star in the sky shine their own light.

Tania J spoke to the board on the topic of Diversity and Health Education at HCS.  
Andrea Palmer spoke to the board on the topic of Diversity and Health Education at HCS.  
Rebecca Scannell spoke to the board on the topic of Diversity and Health Education at HCS.  
Greg Taylor spoke to the boards on the topic of Diversity and Health education at HCS.

Parent group shared concerns related to the current implementation of the health curriculum at the school.

### Strategic Discussion

MG to review procedures

MD to draft reply for rest of board to review and contact NZSTA before responding to Parent group

### Strategic Decision Making

LED Light replacement MG moved, DH seconded

Returning Officer / Election

Board happy with Jo Nash being appointed. MG moved, CW seconded.

Whanau group to discuss a candidate for the election - if unsuccessful, someone from the Whanau group will be co-opted to the board for representation.

Board extends discretion over paid leave / sick leave to MG until the end of term 3.

Thanks to the board for supporting with staff Morning Tea for Matariki

### Curriculum

Reading - taken as read

Writing - shared. MG acknowledged work at teaching team levels in this area.

### **Health and Sexuality Education**

MG tabled changes to policy regarding notification - for BOT awareness. Subcommittee has completed work in this area prior to the meeting.

### **Finance**

Taken as read

### **Audit Report**

MG tabled audit report with 10 year cyclical maintenance.

Slight adjustments underway to procedures to ensure alignment with MOE guidance.

### **Policy Review**

Update on medical incident - reviewed

### **Behaviour Management**

Taken as read

### **Health and Safety Management**

RJ queried - Board role as part of health and safety and management.

MG to provide the board with information over new health and safety responsibilities.

### **Personnel**

MD, RJ shared a draft of the Staff Engagement Survey for a whole board review.

MG to follow up with the board later in the year over a potential survey for RTLB.

Richard and Matt to distribute survey from board email next week

MG updated the board on Amy Fleming - contract with Better Start Literacy with Canterbury University.

MG moved the board to accept a change of contract for Amy Fleming to facilitate her work with Canterbury University. MD seconded, all approved.

### **Hautu**

Kauku - Accountability

Potential to review data of Maori students from an iwi level

Goals with interviews term 3.

Discussing with the Whanau group for ways to gather their voice.

### **Minutes of Previous Meeting**

Taken as read, approved.

### **Principals Report**

MG spoke to report

Board acknowledged and marked the passing of Wilz Taku, a valued member of our community. Our thoughts are with Brent and Wilz's whanau.

MG to sort out a gift for Flip and Wendy for their help.

Gala - Fundraisers want to do a gala, term 4. MG to investigate with staff.

Air purifiers - investigating for room 7,8,9,10 and 11 - sunlight access.

MG tabled his sabbatical report for the board as a resource. He will submit it to TeachNZ.

SC spoke to board around Camp.

SC to contact El Rancho around flexibility of booking - being conscious of financials if children cannot attend.

**Bills for Payment**

As read

**Chair Report**

MD spoke to his activities.

CarbonZero tracking with MoE - access to energy information approved.

Zoom call 7th June - implementation of Health programme discussion

Zoom call last week - Staff Wellbeing preparation with Richard, Adam and Michael

Will report back on correspondence with parents relating to this meeting.

**Inward/Outwards Correspondence**

Pay equity for Admin Staff - will be reimbursed with funding in October staffing allocation.

**Other Reports**

N/A

**Meeting closed with Karakia - 9:22PM**

Minutes: Adam Burgess

**Next Meeting: Wednesday 10th August 2022**

Confirmed .....  ..... Date. 18/08/22