

Hutt Central School Board of Trustees Meeting

Wednesday 24th February 2021, 7:05pm

Present: Michael Gendall (MG), Peet Hoeksma (PH), Danny Hughes (DH),
Adam Burgess (AB), Matt Durney (MD), Rene Fauvel (RF),
Carla Wellington (CW) via zoom

Apologies:

Accepted Resignation Peet Hoeksma

Strategic Decisions:

Election/Selection Process

Seeking to replace Chair

- BOT resolved to carry out a selection process
- *Action:* MG to contact NZSTA about co-opting a trustee/chair
- A parent of a student at the school. Interested in a position of Board
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Delegation of responsibility

The day to day management of Hutt Central School is delegated to Michael, as principal. This includes the lead principal of the RTLB Cluster 29.

Board unanimously Approved

Concurrence Payment

The concurrence payment of \$9,269 Per Annum is available to be paid to Michael as Lead Principal of Cluster 29, Te Awakairangi RTLB Service. This is in recognition of the workload and support that Michael is providing to the RTLB Service, staff and leadership.

Note:

Any concurrence sought and received for a period longer than twelve months will be subject to an annual review by the Board as to whether the circumstances still justify the payment being continued for a further period of twelve months (or that the payment be reduced or discontinued). The review will be carried out within the year to avoid retrospective decisions

Authority is delegated to the Chair to make an application for concurrence

The Board accepts the liability for the additional payment and has the financial capacity to make the payment without detriment to its other activities

The Board intends to make the additional payment or benefit from Board funds for Board of Trustee business (rather than from Board of proprietor or trust funds).

Board acceptance of concurrence payment is unanimously Approved

Ratification for Grant Applications

NZCT application for National Young Leaders Day
Grassroots Grant for Sports Uniforms, approved MD, CW

Charter

Draft process of the charter discussed for 2021-2023
Charter Approved for submission to MOE, MD, CW

Strategic Discussion:

Finance

Audit Plan tabled and accepted

Action: MG to email draft Financials to all the board members

Budget - Final adjustments and 2021 Budget has been approved MD, AB

Policy Review

Tabled Yearly Review Process. Inclusive Health Safety and Welfare

To be reviewed by the end of Term 2, suggested by AB

Finance, Property Management Policy to be reviewed in next board meeting

Property

Building update was verbal by MG

Need x 3 Heat Pumps to be replaced. Seeking MOE approval to use 5YA money

Board Calendar 2021

Reviewing dates for board meetings. Wednesdays still favourable for everyone

Action: MG to place on calendar and email

Hautu Evaluation

Seeking another workshop with Sarah from NZSTA

Action: MG to contact and look for dates to further our work on Hautu

Seeking Whanau Group representation on the board Policy documentation

Action: MG to clarify with Sarah about the process

Minutes of Previous Meeting 02.12.20

Taken as Read, no comments

Principals Report

Taken as read, no comments

Meeting Closed with Karakia: 8:02pm

Next Meeting: Wednesday 24th March 2021

Confirmed  date. 24/03/21